

**Minutes**  
**West Rutland Selectboard Meeting**  
**Monday, August 12th, 2024**  
**6:00 pm**

**Present:** John Harvey, Dick Daley, Mitch Frankenburg and Chet Brown

**Others Present:** Mike Moser, Sean Barrows, Paul Kulig and Seth Pietryka

**Call to Order:** The meeting was called to order at 6:00pm by John Harvey with the pledge of allegiance.

**Agenda Approval:** Motion made by Chet seconded by Dick to approve the agenda with the addition of Action Items: g.) Trackless repair h.) Family Dollar liquor license. All in Favor. Motion approved.

**Minutes Approval:** Tabled until next meeting.

**Public Concerns:** None

**Action Items:**

- a) **Award 24/25 Fuel Bids** - We received bids from five vendors: Johnson Energy, Marcel Oil, Suburban Propane, Irving and Proctor Gas. Mary Ann suggested accepting the following bids: Marcel Oil at \$1.25 for propane, Irving Oil for \$2.772 for heating oil and \$2.633 diesel State of Vermont variable price. Motion made by Chet seconded by Dick to approve the bids as indicated. Motion passed unanimously.
- b) **Audit Proposal** – We received the 2024 audit proposal from Sullivan and Powers at a price of \$24,000. Mary Ann suggested we do an RFP in the fall for next year. Motion made by Chet seconded by Dick to sign the audit proposal as presented. Motion approved unanimously.
- c) **Salt Shed Replacement Cover** – Our existing cover is leaking and we are unable to receive our yearly shipment. Sean has received several quotes and he recommends using Lussier Barn Builders for a price \$20,887.24 for a new cover not including the lift. We will need to also pour a concrete wall and membrane. It needs to be fixed before winter so we can receive our salt delivery. Motion made by Mitch seconded by Dick to approve the 72x100 replacement cover from Lussier Barnd Builders for the salt shed at a price of \$20,887.24. Motion approved.
- d) **Renew Certificate of Deposit** – The Bar Harbor certificate of deposit has expired. Mary Ann would like invest the \$500,000 again and is looking at rates. Bar Harbor will offer us 4.35%APY for 52 weeks. Mitch is helping to research other options in money markets and treasury bonds. Mary Ann will also discuss with our auditor next week. Item tabled until next meeting.

- e) **Water/Sewer Truck Purchase** – Seth wants to replace the 2015 GMC 2500. He would a smaller truck and priced four models and recommends the following purchase 2024 Ram 1500 crew cab at a price of \$28,673 after trade in. Motion made by Chet seconded by Dick to purchase the 2024 Dodge Ram 1500 at a price of \$28,673 after trade in. Motion approved unanimously.
- f) **Marble Street Parking Lot** – Mary Ann reviewed the revised plans which includes a pedestrian connection to the new trail. She suggested we send out a RFP for bids. We may need to apply for additional grant funds this fall.
- g) **Trackless Repairs** – Sean received a quote for repairs on the Trackless MT6 estimated at \$17,096.18. The machine is a 2016 and has 2,000 hours. Discussion on the repairs, machine use and a new purchase. Motion made by Chet seconded by Dick to make the repairs needed not to exceed a price of \$20,000. Motion approved.
- h) **Approve Liquor License** – Motion made to approve the 2024 2<sup>nd</sup> class liquor license for Family Dollar Stores of Vermont. Motion made by Chet seconded by Mitch to approve the liquor license for Family Dollar Stores of Vermont. Motion approved.

#### **Discussion Items:**

- a) **Speed Limit Signs** – Discussion on purchasing one stationary unit at Gilmore Street and one portable unit. The units can collect data on speeds, traffic counts etc. Mary Ann will look for a grant to help with the purchase.
- b) **Update Recreation Area Master Plan** – The initial master was conducted in 2012. We have made a number of improvements over the years. Mary Ann would like to issue an RFP to update the plan and give guidance on placement of the pavilion because of flood plain issues, pickleball court, parking and new trails. She estimates approximately \$7500 for an updated plan. Motion made by Chet seconded by Mitch to issue an RFP to update the Recreation Master Plan. All In Favor. Motion approved.
- c) **Town Manager Report** – The Town will work with the library in providing programming. Aimee from the recreation department will host events at the library which is a more central location. The Town will pay Aimee’s salary and the library will purchase supplies. Discussion on wifi getting installed at the library. The auditors will be here next week. We need to look for a new location for the food shelf. The existing location is difficult because of the stairs etc.

#### **Board Member Concerns:**

Mitch – any new information on the new VOSHA regulations for volunteer fire departments? VLCT is working on it.

Chet – are we done paving? No, we are waiting for the pavers to return to finish Pleasant Street. Chet also suggested we work on dredging the channel. Discussion on the Army Corp of Engineers.

**Adjournment:** Dick Daley made a motion to adjourn the meeting at 7:15 and Chet seconded.  
Motion approved.

Respectfully submitted,  
Mary Ann Goulette