

draft

West Rutland Planning Commission (PC) Special Meeting Minutes

July 17, 2024 6:00pm Town Offices, 35 Marble St.

Members Present: Sean Barrows (Chair), Michael Brzoza (Vice-Chair), Leona Minard, Jim Flint
Also Present: Jeffrey Biasuzzi, as Recorder and Zoning Administrator (ZA)

Call to Order: Chair S. Barrows called the Meeting to Order at 6:10 pm and led the reciting of the Pledge of Allegiance. The Meeting was not electronically recorded.

Agenda:

S. Barrows requested Motion to approve the proposed Agenda. Jim Flint Moved to approve the Agenda. L. Minard seconded, all approved, and Motion passed.

Approval of Minutes:

These were deferred until the next Meeting

New PC Officer Appointments: J. Flint Moved to nominate S. Barrow as Chairman, M. Brzoza as vice-chair; and L. Minard as Town representative to the Rutland Regional Planning Commission. All accepted their nominations. All voted in favor of the Motion.

Alternate PC Member: M. Brzoza made the Motion to have J. Biasuzzi serve as an alternate Member as required for the panel to have a three-member quorum. J. Flint seconded the Motion, all approved and the Motion passed.

Meeting Schedule: The Members agreed to change the regular PC Meeting date from the first Wednesday of each month to the first Tuesday of the month, starting at 6:00 pm, and meeting in Town Hall Conference Room. For the rest of 2024 the PC's Meetings will be held Tuesdays on Aug. 6; Sept. 3; and Oct.1. A special Meeting to be held on Wed. Nov. 6; and a regular meeting on Tuesday Dec. 3.

Member Discussion on revising Zoning regulations:

J. Biasuzzi noted that the two issues still to be reviewed are:

- a. Revising Article XVI, - Flood Hazard Areas, by adopting River Corridor regulations to improve the Town's ERAF rating. He suggested having RRPC print an updated FHA Map so that properties in the proposed River Corridor could be reviewed for negative impact.
- b. Required amendments to bring Zoning into compliance with new Housing requirements (Act 47).

J. Flint asked if W. Rutland has specific areas of (repeated) high risk flooding. S. Barrows described about six locations with a history of flooding regularly, noting that only two locations were in the River Corridor. He also identified several other parcels with high-risk structures that are possible FEMA buy-outs.

Schedule next Meeting:

The next regular Meeting will be on Wednesday August 6, 2024 at 6:00 pm, at Town Office (35 Marble St.).

Adjournment:

After brief discussion on current project and potential violation issues, L. Minard J. made a Motion to end the Meeting. M. Brzoza seconded, all approved, and the Meeting adjourned at 7:45 pm.

Respectfully submitted by Jeffrey Biasuzzi

Approved _____